



## **HOPA Nominations & Election Procedure FAQ**

This reference document is meant to offer responses to frequently asked questions regarding HOPA's board of directors nominations process and election procedure.

### **Who can run for HOPA's Board of Directors?**

Apart from current members of the Nominations Subcommittee, Full Members and Technician Members in good standing are eligible to run for a board position.

### **Who can and cannot nominate an individual for a board position?**

Only Full Members and Technician Members are eligible to nominate a fellow Full/Technician Member for a board position. Current members of the Board and Nominations Subcommittee are not able to nominate an individual for a board position during their term.

### **Can members working in Industry run for a board position?**

Currently HOPA does not have any restriction against individuals working in Industry who are interested in running for a board position. HOPA recommends checking with your employer prior to running as some employers may have policies or other restrictions which may limit the ability to run for a Board position. Additionally, HOPA requires that you submit the approved Employer Support Letter for your employer to indicate that they support your candidacy for the HOPA Board of Directors

### **Are nominations confidential?**

Yes, currently nominations are kept confidential.

### **When does a nominee need to inform HOPA/Nominations Committee of any changes to employment or COI?**

HOPA/Nominations Committee should be notified of any changes to a nominee or candidate's COI as soon as possible, but no later than 7 days following changes in accordance to agreement section within the application form.

### **If there are two open positions for At-Large Member how are those individuals selected through the voting process?**

The two individual(s) with the highest number of votes are selected.

### **Who can vote?**

Full Members and Technician Members are eligible to vote. Currently Associate, Resident/Fellow, and Student Members are not eligible to vote.

**When does the call for nominations and election take place?**

Note that specific dates vary from year to year, but below is a breakdown of general time frames. Specific dates can be found on the Nominations page on the HOPA website.

- Call for Nominations: August- First week of September
- Applications Due: Early September
- Committee Review: September- October
- Slated and Non-Slated Candidate Notification: Mid-Late October
- Election: November
- Election Result Notifications: December