



HOPA BYLAWS FAQs

How do HOPA's bylaws get updated?

The bylaws amendments process is outlined in Article VII of the bylaws:

1. Amendments to the Bylaws may be initiated by a proposal signed by at least two (2) members in good standing with voting rights. This proposal should be sent to the Secretary for presentation to the Board of Directors.
2. Amendments may be voted upon at any membership meeting or through a mail or electronic ballot sent to all members with voting rights.
3. A comment period of not less than forty-five (45) days will be allowed for any proposed amendment.
4. The Board of Directors will consider all comments and then decide whether to send the amendment out for a vote or to revise the amendment and send it out for further membership comment.
5. For voting conducted at a membership meeting, the proposed amendment(s) must be announced at least thirty (30) days prior to the membership meeting.
6. For voting conducted by mail or electronic ballot, a deadline for ballot receipt will be established and be no sooner than thirty (30) days after the vote announcement.
7. Amendments shall be approved by a simple majority of votes cast; provided that at least 10% of the voting members have cast votes.

Why is Georgia law cited within the bylaws?

As HOPA is incorporated in Georgia, the organization's bylaws are subject to maintain compliance with Georgia law.

How are member comments to the bylaws reviewed and integrated?

The Governance Committee oversees the bylaws updates process, and is responsible for reviewing all member comments received during the comment period. Those comments that aim to enhance clarity, and do not conflict with legal review, are passed on to the Board and integrated into the bylaws per review and approval.

Where are processes mentioned within the bylaws detailed?

HOPA followed accepted best practices in the updates process including review by legal counsel. Processes mentioned in the bylaws are detailed within the organization's policy and procedure manual.