HOPA ABSTRACT SUBMISSION CRITERIA

For Completed Research, Late-Breaking Research and Trainee Research Categories

COMPLETED RESEARCH:

- Abstracts submitted after the deadline will not be considered.
- The presenting author(s) is/are required to attend the poster session.
- **All submissions must include** title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), method(s), results, conclusions/discussion, references and a disclosure of industry sponsored research.
- **Author Requirements**
    - Abstract authors do not need to be a HOPA member to present (except industry-sponsored; see below). However, to be considered for a Platform Presentation award at the HOPA Annual Conference, the presenting author must be a HOPA member and the principal/co-principal investigator of the research.
    - All authors should have 1) provided substantial contributions to the conception or design of the project, or acquisition, analysis, or interpretation of data; AND 2) draft the work or critically revise it for intellectual content; AND 3) provide final approval of the abstract and poster; AND 4) agree to be accountable for all aspects of work related to accuracy and integrity.
- **Encore:** Research presented at other professional meetings and/or previously published will be considered an "Encore" presentation. This is permitted for Completed Research, but must be disclosed upon submission.
    - Encore presentations are not eligible as a Late Breaking Abstract
    - Encore presentations are not eligible for HOPA awards or Platform presentation.
- **Industry-supported abstracts** may be eligible for Completed Research, and may be an Encore presentation.
    - The presenting author for industry-sponsored abstracts must be a HOPA member.
    - An industry employee may not present research at the HOPA Annual Conference unless they acted as a primary investigator on the project.
    - All financial interests and commercial or federal funded research must be disclosed upon submission.
    - Industry-supported abstracts are not eligible for HOPA awards or Platform presentation.
    - *HOPA has a separate "Industry Encore" poster category* that is available to HOPA's Industry Relations Council (IRC) Partners. Reach out to our Development Team for more details: development@hoparx.org.
- The author will select either the clinical/translational research category or the practice management category during the submission process. ***No review articles, single case reports or case series will be accepted.***
    - Clinical/Translational research projects are designed to investigate the safety and/or effectiveness of a medication, treatment strategy, or medication-containing device in humans. No review articles or single case reports will be accepted.
    - Practice Management Research projects are designed to improve medication safety, establish best practices, and/or explore the role of the hematology/oncology pharmacy personnel in patient care through the enhancement of pharmacy resources. No review articles will be accepted.
    - The Annual Conference Abstract Review Subcommittee reserves the right to move any abstract to a different topic if they deem it appropriate.
- Abstracts that are selected for Completed Research and Late Breaking category will present their posters in an electronic format, and may also be eligible for an oral Platform presentation award.

- All accepted Completed & Late-Breaking Research abstracts will be published in the special abstract's edition of HOPA News. HOPA does not claim copyright ownership over the posters and oral/platform presentations, these materials remain with the author.
- Poster specs will be shared after selections are made.

LATE-BREAKING RESEARCH:

- Abstracts submitted after the deadline will not be considered for review.
- The presenting author(s) is/are required to attend the poster session.
    - ***Late-Breaking Research*** is defined as a ***timely project*** or initiative that was not possible to complete prior to the standard HOPA completed research abstract deadline ***and*** is significant. Data for all submitted late-breaking abstracts must be complete. The date of completion ***must*** be included in the submission.
    - Submissions completed prior to the standard abstract deadline will not be considered.
    - These late breaking abstracts may include clinical trials with ground-breaking or newsworthy results.
    - Other characteristics indicative of late breaking abstract significance may include, but are not limited to, previously unpublished safety concerns, potential new standards of care, significant changes to current pharmacy practice/drug delivery that improve patient care, or quality improvement projects resulting in significant cost savings, which are ground-breaking in practice.
    - Encore presentations are ***not*** eligible to be submitted as a late breaking research.
- **All abstract submissions must include** title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), method(s), results, conclusions/discussion, references and a disclosure of financial interest in order to proceed in peer review process.
- **Author Requirements**
    - Abstract authors do not need to be a HOPA member to present (except industry-sponsored; see below). However, to be considered for a platform presentation at the HOPA Annual Conference, the presenting author must be a HOPA member and must also be the principal or co-principal investigator of the research.
    - All authors should have 1) provided substantial contributions to the conception or design of the project, or acquisition, analysis, or interpretation of data; AND 2) draft the work or critically revise it for intellectual content; AND 3) provide final approval of the abstract and poster; AND 4) agree to be accountable for all aspects of work related to accuracy and integrity.
- **Industry-supported abstracts** are eligible for presentation at the HOPA Annual Conference as Late Breaking Research.
    - The presenting author for industry sponsored abstracts must be a HOPA member.
    - An industry employee may not present research at the HOPA Annual Conference unless they acted as a primary investigator on the project.
    - All financial interests and commercial or federally-funded research must be disclosed upon submission.
    - Industry-supported abstracts are not eligible for HOPA awards or Platform presentation.
- The author will select either the clinical/translational research category or the practice management category during the submission process. ***No review articles, single case reports or case series will be accepted.***
    - Clinical/Translational research projects are designed to investigate the safety and/or effectiveness of a medication, treatment strategy, or medication-containing device in humans. No review articles or single case reports will be accepted.
    - Practice Management Research projects are designed to improve medication safety, establish best practices, and/or explore the role of the hematology/oncology pharmacy personnel in patient care through the enhancement of pharmacy resources. No review articles will be accepted.
- Abstracts that are selected for Completed Research and Late Breaking category will present their posters in an electronic format, and may also be eligible for an oral Platform presentation award.

- All accepted Completed & Late-Breaking Research abstracts will be published in in the special abstract's edition of HOPA News. HOPA does not claim copyright ownership over the posters and oral/platform presentations, these materials remain with the author.
- Poster specs will be shared after selections are made.

TRAINEE RESEARCH:

- Abstracts submitted after the deadline will not be considered.
- ***Trainee Research***: A trainee (defined as ***a student, resident, or fellow***) ***must be the primary author and presenter*** of the abstract being submitted, though the abstract may include non-trainee authors.
- The presenting author(s) is/are required to meet the definition of a Trainee and attend the poster session.
- All authors should have 1) provided substantial contributions to the conception or design of the project, or acquisition, analysis, or interpretation of data; AND 2) drafted the work or critically revised it for intellectual content; AND 3) provided final approval of the abstract and poster; AND 4) agree to be accountable for all aspects of work related to accuracy and integrity.
- Abstract submissions can be made by either a HOPA member or non-member. However, to be considered for Top Ten Award, the presenting author must be a HOPA member
- **Industry-supported abstracts** are eligible for Trainee Research if the following are met:
    - The presenting author for industry-sponsored abstracts must be a HOPA member.
    - An industry employee may not present research at the HOPA Annual Conference unless they acted as a primary investigator on the project.
    - Industry-supported abstracts are not eligible for HOPA awards or Platform presentation.
- Trainee research completed prior to the deadline is encouraged to be submitted as Completed Research.
- The abstract and research project it describes must be the Trainee presenter's original research
- **Encore** presentations from previous meetings or publications are acceptable to be presented as a Trainee poster at the Annual Conference, but are not eligible for Top Ten.
- **Results**: Abstracts without results at the time of submission are accepted, but results must be available at the time of presentation at HOPA, or by the Top Ten submission deadline if the Trainee wishes to apply for Top Ten consideration.
- Trainees must include with their submission the title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), methods, results (state if not available), discussion/conclusion (state if not available), and a signed disclosure of financial interest. If results and conclusions are not completed, include statements similar to "Results pending." References should be included in the abstract and included on final poster.
- Trainees must submit their abstract into one of two categories: Clinical/Translational Research or Practice Management.
- All accepted Trainee Posters will be presented on traditional poster boards. Presenters are responsible to transport, hang and take down their own poster.
- Trainee Top Ten e-poster presenters will present their poster electronically and **DO NOT** need to print traditional paper posters.

TRAINEE RESEARCH AWARD:

In addition to the above criteria for Trainee Research, to be considered for the Top Ten Trainee Research Award:

- The presenting author(s) must be a HOPA member and be able to present at the HOPA Annual Conference
- Limit of 2 presenting authors per abstract are eligible for the award
- The trainee being considered for the award must be a PI of the research and have spent greater than 50% of the time performing the research being evaluated

- Trainees interested in the Top Ten award will need to submit a PDF of their poster by a pre-specified deadline for consideration of the Top Ten Trainee Research Award. It is understood that some institutions do not allow for the submission of an electronic poster. Trainees at those institutions should submit a scanned version of their printed poster to be considered for the award.
- Results must be available and included on the poster at the time of the Top Ten submission deadline for consideration.
- Trainees seeking Top Ten status may make adjustments to the final version of their poster presented at the annual meeting, despite initial submission of their e-Poster. Changes made and resubmitted after the electronic submission deadline will not be re-reviewed for consideration of the Trainee award.
- The Top Ten e-Posters will be presented electronically during an assigned time slot of the Trainee Research poster sessions.