

New Special Interest Group Proposal

HOPA Members may propose a new Special Interest Group (SIG) when necessary to best meet the needs and goals of the community. HOPA's Special Interest Groups are monitored by the Membership Committee. The Membership Committee reviews all SIG Proposals and assesses specifically for:

- Uniqueness
- Specialization
- Demonstrated Interest (minimum of 20 current HOPA members)

In addition to this form, please submit a list of all interested HOPA members and/or provide a link to a discussion post on HOPA Central demonstrating interest.

SIG Name:	
Demonstrated Interest: (Number of HOPA Members; link to HOPA Central post optional)	
Date of Submission:	

HOPA's SIGs follow a flexible leadership structure to support the community. To ensure the success of this new SIG, please review and name the leadership roles below. Please note that there is not a limit to the number of members who may hold the leadership position simultaneously.

Proposed Facilitator(s):	
Responsibilities of Facilitator(s)	<ul style="list-style-type: none"> • Work with HOPA Staff to schedule and organize virtual meetings • Run the virtual meetings and education sessions, taking minutes as needed • Populate the discussion topics and dates into the Discussion Calendar

Proposed Moderator(s):	
Responsibilities of Moderator(s):	<ul style="list-style-type: none"> • Develop seeding content for the online communities with a weekly schedule • Post seeding content in the SIG's Discussion and encourage SIG member participation • Encourage SIG member participation in discussions

New Special Interest Group Proposal, Cont.

Full Description of Special Interest Group

Description for HOPA Central (1-3 sentences)

Thank you for submitting this proposal and any supporting documents. The Membership Committee will review this proposal and provide you an update as soon as possible.