HOPA ABSTRACT SUBMISSION CRITERIA

COMPLETED RESEARCH:

- Abstracts submitted after the deadline will not be considered.
- The presenting author(s) is/are required to attend the poster session.
- All submissions must include title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), method(s), results, conclusions, discussion, and a disclosure of industry sponsored research.
  - References do not need to be included in the abstract submission; however, references must be included on the final Poster.
- Author Requirements
  - Abstract authors do not need to be a HOPA member to present (except industry-sponsored; see below). However, to be considered for a platform presentation at the HOPA Annual Conference, the presenting author must be a HOPA member and must also be the principal or co-principal investigator of the research.
  - All authors should have 1) provided substantial contributions to the conception or design of the project, or acquisition, analysis, or interpretation of data; AND 2) draft the work or critically revise it for intellectual content; AND 3) provide final approval of the abstract and poster; AND 4) agree to be accountable for all aspects of work related to accuracy and integrity.
- Research presented at other professional meetings will be considered an "Encore" presentation. This is permitted for Completed Research, but must be disclosed on the submission form.
  - Encore presentations are not eligible as a Late Breaking Abstract
  - Encore presentations are not eligible for HOPA awards or platform presentation.
- Industry Supported Abstracts are eligible for Completed Research, and may be an Encore presentation.
  - The presenting author for industry sponsored abstracts must be a HOPA member.
  - An industry employee may not present research at the HOPA Annual Conference unless they acted as a primary investigator on the project.
  - All financial interests and commercial or federal funded research must be disclosed upon submission.
- The author will select either the clinical/translational research category or the practice management category during the submission process. ***No review articles, single case reports or case series will be accepted.***
  - Clinical/Translational research projects are designed to investigate the safety and/or effectiveness of a medication, treatment strategy, or medication-containing device in humans. No review articles or single case reports will be accepted.
  - Practice Management Research projects are designed to improve medication safety, establish best practices, and/or explore the role of the hematology/oncology pharmacy personnel in patient care through the enhancement of pharmacy resources. No review articles will be accepted.
- Abstracts that are selected for Completed Research and Late Breaking category will present their posters in an electronic format, and may also be eligible for an oral Platform presentation. Poster specs will be shared after selections are made.

LATE BREAKING RESEARCH:

- Abstracts submitted after the deadline will not be considered for review.
- The presenting author(s) is/are required to attend the poster session, and need to bring/hang their own poster.
- *Late Breaking Research* is defined as a **timely and significant** project or initiative that was **not possible to complete prior to the standard HOPA Completed Research abstract deadline**.
    - o Data for all submitted late-breaking abstracts must be complete. The date of completion should be included in the submission.
    - o Submissions completed prior to the standard abstract deadline will not be considered.
    - o These late breaking abstracts may include clinical trials with ground-breaking or newsworthy results.
    - o Other characteristics indicative of late-breaking abstract significance may include, but are not limited to, previously unpublished safety concerns, potential new standards of care, sweeping and significant changes to current pharmacy practice/drug delivery that may significantly improve patient care, or quality improvement projects resulting in significant cost savings, which are ground-breaking in practice.
    - o Encore presentations are **not** eligible to be submitted as a late breaking research.
- All abstract submissions must include title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), method(s), results, conclusions, discussion, and a disclosure of financial interest in order to proceed in peer review process.
- Author Requirements
    - o Abstract authors do not need to be a HOPA member to present (except industry-sponsored; see below). However, to be considered for a platform presentation at the HOPA Annual Conference, the presenting author must be a HOPA member and must also be the principal or co-principal investigator of the research.
    - o All authors should have 1) provided substantial contributions to the conception or design of the project, or acquisition, analysis, or interpretation of data; AND 2) draft the work or critically revise it for intellectual content; AND 3) provide final approval of the abstract and poster; AND 4) agree to be accountable for all aspects of work related to accuracy and integrity.
- Industry Supported Abstracts are eligible for presentation at the HOPA Annual Conference as Late Breaking Research.
    - o The presenting author for industry sponsored abstracts must be a HOPA member.
    - o An industry employee may not present research at the HOPA Annual Conference unless they acted as a primary investigator on the project.
    - o All financial interests and commercial or federal funded research must be disclosed upon submission.
- The author will select either the clinical/translational research category or the practice management category during the submission process. **No review articles, single case reports or case series will be accepted.**
    - o Clinical/Translational research projects are designed to investigate the safety and/or effectiveness of a medication, treatment strategy, or medication-containing device in humans. No review articles or single case reports will be accepted.
    - o Practice Management Research projects are designed to improve medication safety, establish best practices, and/or explore the role of the hematology/oncology pharmacy personnel in patient care through the enhancement of pharmacy resources. No review articles will be accepted.
- Abstracts that are selected for Completed Research and Late Breaking category will present their posters in an electronic format, and may also be eligible for an oral Platform presentation. Poster specs will be shared after selections are made.

TRAINEE RESEARCH:

- Any posters submitted after the deadline will not be considered.
- The presenting author(s) is/are required to attend the poster session, and need to bring/hang their own poster.
- *Trainee Research*: A trainee (defined as *a student, resident, or fellow*) **must be the primary author** of the abstract being submitted, though the abstract may include non-trainee authors.
- Abstract submissions can be made by either a HOPA member or non-member.
  - However, to be considered for Top Ten Award, the presenting author must be a HOPA member
- If a trainee has completed research prior to this deadline, they are encouraged to submit as a Completed Research abstract.
- The abstract and research project it describes must be the presenter's original research; however, encore presentations from previous meetings are acceptable to be presented as a poster at the Annual Conference, but are not eligible for Top Ten.
- Abstracts without results at the time of submission are accepted, but results must be available at the time of presentation at HOPA.
- Trainees must include with their submission the title, author(s) (including name, credentials, title, facility, and location), background/rationale, objective(s), methods, results (state if not available), discussion/conclusion (state if not available), and a signed disclosure of financial interest. If results and conclusions are not completed, include statements similar to "Results pending." References should not be included in the abstract but must be included on final poster.
- Trainees must submit their abstract into one of two categories: Clinical/Translational Research or Practice Management.
- All eligible Trainee Posters will be presented on traditional poster boards. Presenters are responsible for printing, transporting and hanging/taking down their own posters.

TRAINEE RESEARCH AWARD:

- **In addition to the criteria for Trainee Research, to be considered for the Top 10 Trainee Research Award**
  - The presenting author for the trainee poster must be a HOPA member
  - Limit of 2 presenting authors per abstract are eligible for the award
  - The poster may only be presented by a trainee (resident, student, or fellow)
  - The trainee being considered for the award must have spent greater than 50% of the time performing the research being evaluated
  - Trainee interested in the Top Ten award will need to submit an 'ePoster' (digital copy - PDF) by a pre-specified deadline for consideration of the Top 10 Trainee Research Award. It is understood that some institutions do not allow for the submission of an electronic poster. Trainees at those institutions should submit a scanned version of their printed poster to be considered for the award.
  - Trainees may make adjustments or alterations to the final version of their poster presented at the annual meeting, despite initial submission of their ePoster. Changes made and resubmitted after the electronic submission deadline will not be re-reviewed for consideration of the Trainee award.
  - Abstracts should **not** be included on the poster.
  - If the trainee is not able to present their ePoster during the HOPA Annual Conference, it will not be considered for the award. In the event that a selected trainee cannot be present, the next ranked trainee will be given the opportunity to join the remaining trainees until 10 trainees are confirmed.
  - The Top Ten ePosters will be presented both electronically during the Completed Research poster session as well as traditionally (paper) during an assigned time slot of the Trainee Research poster sessions.